

*Come Learn
With Us*



VANGUARD APPRAISALS, INC.
1500 2nd Ave. SE Suite 300
Cedar Rapids, IA 52403

Vanguard Appraisals, Inc.
Real Property Appraisal Manual Training
September 21st & 22nd, 2009

Make your own overnight accommodations at:



Comfort Inn

1030 E Interstate Ave
Bismarck, ND 58503-0547
P#701-223-1911

****Hotel Provides**
Free Deluxe Continental Breakfast**

A block of rooms is being held at the Comfort Inn until September 07, 2009. You will need to make reservations before this date if you would like a room for the night of Monday September 21st and/or Tuesday September 22nd at the group rate of \$55 (Single) or \$64 (Double). Mention your affiliation with Vanguard User Group to receive the group rate. All reservations are held until 6pm unless guaranteed to credit card. If credit card is used to guarantee, your credit card will be billed for the charges if you do not call to cancel room reservations.

Workshop Presented by: Bob Ehler

President Vanguard Appraisals, Inc.

Robert Ehler - Bob has been with Vanguard since 1980 and has been involved in project management and commercial/industrial appraisals in Iowa, Illinois, Minnesota, Missouri, North Dakota, and Wisconsin. Bob is the President of Vanguard. He holds the ASA, ICA, and CMA designations. He is also a Wisconsin Level II Assessor and is qualified as an expert witness in court testimony.

Bob is a Certified General Appraiser in the states of Iowa, Missouri, and North Dakota. From 1997 - 1998, he updated and revised the "Vanguard Pricing Manual", which is utilized throughout Iowa, Illinois, Minnesota, Missouri, and North Dakota. It entailed developing cost for all types of real estate. During this 14-month project Bob correlated information from hundreds of building contractors, engineers, architects, labor unions and suppliers. This manual was awarded the "Distinguished Research and Development" award by the International Association of Assessing Officers. 2006 - 2007, Bob once again lead a team of 13 individuals in another update of this manual. This manual was completed for 2008.



Commercial School Monday September 21st

Yes attending No not attending

12:30 to 1:00	Registration
1:00 to 2:00	Development of the Vanguard Manual <i>This session will include an explanation of the process used to develop the manual and how the different sections of the manual work together. Differences between Marshall manual and Vanguard manual.</i>
2:00 to 2:15	Break (15 Minutes)
2:15 to 3:30	Residential Pricing <i>This session will concentrate on how to price residential dwellings. Topics for discussion are effective age, grading, and condition.</i>
3:30 to 3:45	Break
3:45 to 5:00	Agricultural Pricing <i>This session will concentrate on how to price different types of structures. Define adjustments and building extras (when and how to utilize). Grading will also be discussed.</i>
5:30 to 8:00	Hospitality

*****IMPORTANT*****

**** Seating availability for this Manual training workshop is limited ****
Currently, seating is limited to a maximum of two people per jurisdiction, with a max occupancy of 30. If you would like more staff to attend, their names can be placed on a waiting list.

There will be a cost of \$300 per attendee
or
Deduction of 3 hours per attendee from jurisdiction installation/training time balance

Five ways to register:

On-line: www.camavision.com	Mail: Vanguard Appraisals, Inc.
Email: register@camavision.com	Attn: Teresa Ellerby
Phone: 319-365-8625	1500 2nd Avenue SE Suite 300
Fax: 319-365-0142	Cedar Rapids, IA 52403

Commercial School Tuesday September 22nd

Yes attending No not attending

8:00 to 8:30	Registration Coffee & Rolls
8:30 to 10:30	Pre-Computed Commercial Pricing <i>Session will concentrate on how to price different types of structures. Define adjustments and building extras (when and how to utilize). Commercial grading will also be discussed.</i>
10:30 to 10:45	Break
10:45 to 11:30	Pre-Computed Commercial Pricing (Continued) <i>Pre-Computed Commercial Pricing.</i>
11:30 to 1:00	Lunch Is Provided by Vanguard Appraisals
1:00 to 2:30	Component Pricing <i>In this session we will price a small metal on steel frame shop building utilizing component pricing. Pointers for build-up component pricing will be given.</i>
2:30 to 2:45	Break
2:45 to 4:00	Depreciation and Obsolescence <i>Suggestions for analyzing your sales to determine physical depreciation, functional and economic obsolescence will be discussed.</i>
5:00 to 8:00	Hospitality

Manual Training Workshop
Please register each attendee

Name: _____
Jurisdiction: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone/Fax: _____

*Come Join
Us*

09

UGM

North Dakota

VANGUARD APPRAISALS, INC.
1500 2nd Ave. SE Suite 300
Cedar Rapids, IA 52403

Vanguard Appraisals, Inc.

September 23rd & 24th, 2009



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**** FREE 2009 USER GROUP MEETING T-SHIRT ****

Register by August 14th and receive a commemorative
User Group Meeting T-Shirt.

PLEASE SELECT SHIRT SIZE BELOW

Circle Shirt Size:

MEDIUM LARGE X-LARGE 2X-LARGE



CAMAvision

Please register each attendee

Name: _____
Jurisdiction: _____
Address: _____
City: _____ State: _____ Zip: _____
Phone/Fax: _____

Five ways to register:

On-line: www.camavision.com
Email: register@camavision.com
Phone: 319-365-8625
Fax: 319-365-0142
Mail: Vanguard Appraisals, Inc.
Attn: Teresa Ellerby
1500 2nd Avenue SE Suite 300
Cedar Rapids, IA 52403



CAMAvision Wednesday September 23rd

Yes attending No not attending

- 7:30 to 8:15** **Registration Coffee & Sodas** (45 Minutes)
- 8:15 to 8:30** **Opening Session** (15 minutes)
All VCS Staff Kick off the 2009 UGM, welcome presentation and announcements.
- 8:30 to 10:00** **CAMAvision V14/15** (90 minutes)
Nick This session covers all the changes and enhancements made in Version 14 & 15. User comments and suggestions are welcome.
- 10:00 to 10:15** **Break** (15 Minutes) Coffee & Sodas
- 10:15 to 11:45** **Sketch & Photovision** (90 minutes)
Lori This session will show sketching and linking building areas for ease of error free data-entry. This session will also showcase the storing of digital photos in a parcel for easy access whenever parcel data is viewed.
- 11:45 to 1:00** **Lunch On Your Own** (75 minutes)
- 1:00 to 2:30** **Income Module** (90 minutes)
Bob Ehler This session will showcase the income module. It will cover data tables, income statements, and data entry.
- 2:30 to 2:45** **Break** (15 Minutes) Coffee & Sodas
- 2:45 to 4:30** **Sales Ratio** (105 minutes)
Scott This session covers using sales ratio to analyze your data to track down problem areas.
- 4:30 to 4:45** **Closing Session** (15 minutes)
- 5:00 to 8:00** **Hospitality**

CAMAvision Thursday September 24th

Yes attending No not attending

- 7:30 to 7:45** **Registration Coffee & Sodas** (45 Minutes)
- 7:45 to 8:00** **Opening Session** (15 minutes)
All VCS Staff Announcements.
- 8:00 to 9:00** **Data Collection** (60 minutes)
Brad/Patrick This session will demonstrate the power of automated data collection along with its unlimited potential and implementations in an assessor's office.
- 9:00 to 9:15** **Break** (15 Minutes) Coffee & Sodas
- 9:15 to 10:15** **Data Entry** (60 minutes)
Ryan This session will show basic data entry for general screen, sales, permits, notes, residential sketch, Photovision, and using the parcel search screen with focus on Query-Lite.
- 10:15 to 10:30** **Break** (15 Minutes) Coffee & Sodas
- 10:30 to 11:30** **Query Wizard/Query-Lite** (60 minutes)
Lori This session presents basic knowledge on how to use the Query-Lite and Query wizard. It explain how to search for different fields in the CAMAvision database and how both the query lite and the query wizard are used for different purposes.
- 11:30 to 11:45** **Closing** (15 Minutes)

**Safe Travels Home
and
See You Next Year**