



APPLICATION FOR EMPLOYMENT

Prospective employees will receive consideration without discrimination based on race, creed, color, sex, age, national origin, handicap, veteran status or any condition prescribed by state or local law.

PERSONAL INFORMATION

Date of application:

Name:

Last

First

Middle

Address:

Street

City

State

Zip

Contact:

Home Phone

Mobile Phone

Email

Position Desired:

Pay Desired:

Will you work overtime if asked?

Yes No

Are you legally eligible for employment in the United States?

Yes No

Currently Employed? Yes No

Available Start Date:

Have you ever been convicted of a felony or are you now under charges for any offense against the law excluding misdemeanors and summary offenses which have not been annulled, expunged or sealed by a court? Yes No If "Yes" describe below.

Have you ever applied for employment with us?

Yes No

If "Yes", when:

Have you ever been bonded?

Yes No

If "Yes" with what employers?

All felony convictions and all convictions in state and federal courts are criminal convictions and must be disclosed. Disclosure of such convictions is required even if you did not spend any time in jail and/or were not required to pay a fine. A criminal conviction is not an absolute bar to employment. Vanguard Appraisals, Inc. will consider other factors such as years since the offense, seriousness and nature as it relates to the position applied for, and rehabilitation since the conviction.

EDUCATION

Name and Location

Graduate? - Degree?

Major/Subjects of Study

High School			
College or University			
Specialized Training, Trade School, etc.			
Other Education			

MILITARY SERVICE

Did you serve in the U.S. Armed Forces? Yes No If "Yes" in what Branch?

Describe any training received relevant to the position for which you are applying.



PREVIOUS EMPLOYMENT

Please list starting with you present or most recent employer.

Company Name	Telephone	
Address	Dates of Employment (month and year)	
Name of Supervisor	May we contact? Yes No	Reason for leaving
Job title and tasks performed		

Company Name	Telephone	
Address	Dates of Employment (month and year)	
Name of Supervisor	May we contact? Yes No	Reason for leaving
Job title and tasks performed		

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Please read and understand this statement before signing your application:

The information I provided in this Application for Employment is true. False, incomplete or misrepresented information will be sufficient cause for my application to be rejected or, if discovered after I am employed, cause for immediate termination of my employment. I authorize the employer to obtain information about me from previous employers, educational institutions and other parties to verify the accuracy of information in this application, a related employment resume or personal interview. I waive all rights and claims I may otherwise have against the employer or its representatives, for seeking, and using information to evaluate my employment request and all other persons who provide information for this purpose. This application will application will expire in 30 days, unless otherwise notified, I understand that my status as an applicant will end. I may re-apply for employment in the future by completing a new application. This application is not an employment agreement. If I accept an offer of employment, I understand the employer may terminate my employment at any time, with or without cause and without prior notice, unless required by law. I understand that no one, other than an executive officer of the employer, has authority to enter into any employment agreement with terms contrary to the foregoing and then only in writing signed by such officer.

Date:

Signature:

Vanguard Appraisals, Inc. believes the information solicited from the applicant is in full compliance with all Federal and State equal employment laws and with the Fair Credit Reporting Act.